

Sample LCC Grant Tracking Worksheet									
Applicant	Project	Amount Approved	Date on Approval Letter	Date Reimbursement Form Received	Date Reimbursement Sent to Municipality	Amount Reimbursed	Status	Encumbered	Unencumbered
North-West Middle School	Visiting Artist 2007/2008	\$250.00	12/7/2008	1/20/2009	1/22/2009	\$250.00	Completed		
East Elementary School PTO	Interactive Dance Performance	\$1,000.00	12/7/2008	3/7/2009	3/20/2009	\$1,000.00	Completed		
Heritage Museum	Town Day	\$100.00	12/7/2008	3/1/2009	3/20/2009	\$100.00	Completed		
Hometown Theatre Workshop	Summer Theatre Festival	\$500.00	12/7/2008	5/22/2009	5/26/2009	\$500.00	Completed		
Murphy, John	Third Thursdays Event	\$275	12/7/2008			\$0.00	Received letter on 2/6/09, project will not take place		\$275.00
Music School	Summer Workshop	\$300	12/7/2008				Incomplete - Has until 12/7/09	\$300	
North Elementary PTO	123 Puppet Show	\$350.00	12/7/2008	5/15/2009	5/26/2009	\$350.00	Completed		
North-East Historical Society	Essay & Creative Writing Contest	\$200.00	12/7/2008	6/5/2009	6/30/2009	\$200.00	Completed		
Public Library	Winter Film Series	\$1,700	12/7/2008				Incomplete - Has until 12/7/09	\$1,700	
Smith, John	Senior Showcase	\$350	12/7/2008				Extension granted until 2/15/09	\$350	
South Elementary PTO	Guest Artist Performer	\$150.00	12/7/2008	3/17/2009	3/20/2009	\$100.00	Completed for less than award		\$50.00
West Elementary School PTO	Traditional Storyteller	\$200.00	12/7/2008	3/12/2009	3/20/2009	\$125.00	Completed for less than award		\$75.00
<b>Totals</b>		<b>\$5,375</b>				<b>\$2,625</b>		<b>\$2,350</b>	<b>\$400.00</b>