

## Applicant Information

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### Organization Information

Review the applicant information. If you need to update the Organization Information, use the Note feature on the left to contact a Mass Cultural Council staff person for help.

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Phone:

### Primary Contact

Review the applicant information. If you need to update the Primary Contact information you can do so in your Profile. Click Home button in upper right corner to get to My Profile button.

''  
Phone:  
Email:

## Contract Manager Information

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If awarded a grant, who will serve as contract manager for the grant? The contract manager is responsible for ensuring the contract and attachments are completed by the authorized signatory and that it is returned in a timely fashion.

### Contract Manager

First and last name of person managing contract

### Contract Manager Title

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**Contract Manager Phone**

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**Contract Manager Email**

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**Contract Manager Fax**

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## Secondary Contact

You are the primary contact for this application. If we have questions about the festival, is there someone else we should contact other than you?

**Secondary Contact Name (first and last)**

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**Secondary Contact Title**

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**Secondary Contact Email**

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**Secondary Contact Phone**

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## Project Information

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**What is the current frequency of the festival?**

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Please Select

**Please indicate what you are seeking funding for?**

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Please Select

**Project Discipline**

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Please Select

**Beginning Date**

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When do you think the project may start?

**Ending Date**

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When do you think the project may end?

**Name of Festival**

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**Description**

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In one sentence, describe the festival to be supported, i.e. "The Flower Festival brings people together to celebrate flowers from around the world."

**Please provide a description of the festival's programming, including theme.**

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**If applying for an online festival:**

- Please describe how you plan to deliver your programming online and how you will aim to reach Massachusetts audiences.

**If applying for an in-person festival:**

- Please describe how you will modify your programming to comply with necessary health and safety measures.

**If applying for festival audience development and engagement:**

- Please describe your plan for developing new audiences and/or the strategies and the tools you are using to understand or increase the engagement of your festival audiences.

**Please describe the free programming provided.**

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**Festival Website**

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**Festival Instagram**

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**Festival Facebook**

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**Festival Twitter**

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**What data will you be collecting about your festival attendees? (select all that apply)**

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**How will you count or estimate the total number of attendees at your festival?**

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**Evaluation**

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- If you are applying for an in-person or online festival, how will you count or estimate the total number of attendees at your festival?
- If you are applying for Festival Audience Development and Engagement, how will you measure or track your progress?

**Budget**

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Please provide estimated cash expenses for the Festival taking place between March 1, 2020, and August 31, 2020. Additionally please indicate the sources of income you anticipate securing for the festival.

Cash Expenses	Description	Amount
Salaries/Fees: Artists/Humanists/Scientists		\$0.00
Salaries/Fees: Administrative		\$0.00
Supplies and Materials		\$0.00
Marketing/Promotion		\$0.00
Ensuring Access (ex: costs for ASL interpreter)		\$0.00
Other (please describe)		\$0.00
		<b>\$0.00</b>

**Projected Income: Please briefly describe the other sources of projected income needed to complete this project.**

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**In-Kind Support: If applicable, please briefly describe any in-kind support you are getting for this project.**

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## Acknowledgement

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### Ready to Submit?

Once you click "Submit" below, you will no longer have access to make changes to your application. A copy of your application will be sent via an email attachment upon submission.

**Please note: You have not successfully submitted your application until "Congratulations" appears in blue text at the top of the page.**

**Authorized Signature: I certify that all the information contained in this application, including all supporting documents and materials, is true and correct to the best of my knowledge. I hereby release Mass Cultural Council, its members, and employees, from any liability and/or responsibility concerning the submission of materials to this program. In addition, I agree that the required public acknowledgment will be given to Mass Cultural Council if this application is approved. I understand that failure to respond to any of the items requested in this application may seriously hinder its consideration. I certify that we are committed to the completion of the proposed activities in compliance with legal requirements and granting procedures and will file the report required by the Mass Cultural Council.**

Clicking "submit" below serves as an authorizing electronic signature.

Authorized Signature

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Recommended for Funding

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