

SAMPLE PROJECT BUDGET

This only serves as a guide for how to format a project budget. Please build your own budget with the specific sources, uses, amounts, and statuses for your project.

SOURCES

<i>Item</i>	<i>Amount</i>	<i>Status</i>
Example Source	\$90,000	Secured
Example Source	\$67,000	Secured
Example Source	\$100,000	Pending
Total	\$257,000	

USES

<i>Item</i>	<i>Amount</i>	<i>Status</i>
Example Costs	\$50,000	completed
Example Costs	\$20,000	completed
Example Costs	\$20,000	estimate/architect bid
Example Costs	\$15,000	estimate/contractor bid
Example Costs	\$50,000	estimate/contractor bid
Example Costs	\$100,000	in-house estimate
Example Costs	\$2,000	in-house estimate
Total	\$257,000	

TIPS

**The Sources amount should always equal the Uses amount.*

***Enter the Cultural Facilities Fund grant request in the Sources section.*

****Let us know if the projected "source" is associated with a captial campaign or plan.*

*****Who made the estimate or submitted the bid?*