

Applicant Information

Organization Information

Review the applicant information. If you need to update the Organization Information, use the Note feature on the left to contact a Mass Cultural Council staff person for help.

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Phone:

Primary Contact

Review the applicant information. If you need to update the Primary Contact information you can do so in your Profile. Click Home button in upper right corner to get to My Profile button.

Phone:
Email:

Is the information displayed above for the applicant information correct?

Project Information

Amount Requested

Project Discipline

Project Title

When will the project take place?

Where will the project take place?

Estimated number of people served

Number of People Served - Estimate of the number of individuals that you predict will participate in or benefit from this project.

Does this project primarily serve schoolchildren (grades pre-K to 12)?

Project Overview

Summarize the proposed project or program.

Who is the target audience for this project?

Target Audience: The specific individuals you are hoping to attract to attend or participate in a project. These individuals may be defined by age, economic status, geographic location, interests, etc.

What is the cost of participation for attendees (if any)?

How does the proposed project provide public benefit and contribute to the cultural vitality of the community as a whole?

Public Benefit: Local council funds may only be used to support activities that contribute to the cultural vitality of the community as a whole, rather than benefitting any private individual or group. However, this does not mean that a large crowd of people needs to participate in order to satisfy the public benefit requirement.

Please describe the qualification of key artists, humanists, interpretive scientists or organizations involved with leading the cultural component of this project.

If there are any other individuals or organizations that will be involved in the project as planners, partners, or collaborators, please list them below. If applicable, please distinguish between those who have made a firm commitment to the project and those with tentative or potential involvement.

How are you planning to promote the project to the community and your target audience?

Budget

Cash Expenses	Description	Amount
Salaries/Fees: Artists/Humanists/Scientists		\$0.00
Salaries/Fees: Administrative		\$0.00
Space Rental		\$0.00
Travel/Transportation		\$0.00
Other (please describe)		\$0.00
		\$0.00

Projected Income: Please briefly describe the other sources of projected income needed to complete this project.

In-Kind Support: If applicable, please briefly describe any in-kind support you are getting for this project.

How will you adjust the project if the council cannot fund the entire amount you are requesting? (For example, how will you raise additional funds or scale the programming back?)

If you have applied to other Local Cultural Councils for funding for this specific project, please list the names of those councils below.

Additional Materials

Supplemental materials are limited to a total of three (3) printed pages. All pages must be in PDF file format.

Please [visit the website of the council](#) to which you are applying to learn if supplemental materials are required. This information will be listed under their Council Priorities tab. It is not necessary to upload supplemental materials unless they are required by the council.

Up to three files may be submitted, if the PDFs are all one page documents. In case it's helpful, here are some sites that allow you to crop/delete pages from a PDF:

[PDFZorro.com](#)

[PDFescape](#)

[DocHub](#)

Additional Material File

Acknowledgement

Ready to Submit?

Once you click "Submit" below, you will no longer have access to make changes to your application. A copy of your application will be sent via an email attachment upon submission.

After the application deadline, and while the applications are under review, you will not be able to access the application through the website. To save a copy of your application, click "View PDF Summary" at the top of the page and save the file on your device.

Please note: You have not successfully submitted your application until "Congratulations" appears in blue text at the top of the page.

Authorized Signature: I certify that all the information contained in this application, including all supporting documents and materials, is true and correct to the best of my knowledge. I certify that the required acknowledgment will be given to Mass Cultural Council and the granting Local Cultural Council, if this application is approved. I certify that reasonable accommodations will be made to ensure that people with disabilities have equal physical and communications access, as defined by state and federal law and as outlined in the LCC Program Guidelines.

Clicking "submit" below serves as an authorizing electronic signature.

Authorized Signature

By clicking "Approve" below, you will move this application to "Pending Approval." By clicking "Decline" below, you will move this application to "Pending Denial". Changing this status does not send any notifications to the applicant, and you can edit these later if you need to.