



Power of culture

Request for FY19-FY20-FY21 Funding

Creative Youth Development

Site Visit Report

Name of Applicant

Name of Site Visitor

Date, time of Visit

Staff (everyone from lead agency present, including teachers, even if *per diem*, contract, etc.)

Staff (cont.)

Caretaker/stakeholder and affiliation (REQUIRED)

Board member (REQUIRED)

Young People, first names only (REQUIRED)

Others (Optional)

Others

Brief schedule/agenda of visit:

Where in the project's cycle does this event fall? (i.e. early rehearsal, second semester workshop)

Quality of Program Design

To the best of your ability, describe the number, age range, gender, and racial make-up of the youth participants you observed.

What is your perception of the young people's role in the activity you observed? How would you characterize their participation? Their accomplishments within the discipline?

For the class, workshop, rehearsal, or other working session you attended, describe the quality and appropriateness of the instructional methods, coaching, or mentoring.

How would you describe the rapport between the young people and the program's key personnel?

What is your assessment of the professional strengths and skills of key personnel?

What was your sense regarding the key personnel's awareness of and response to the specific needs of the young people? Does this response seem appropriate in this context?

To what extent is the program connected to a broader community of support for the young people? To what extent are their efforts aligned with those of other providers? Does this seem appropriate in this context?

Briefly describe the nature of the student work samples you reviewed. How would you rate the quality of this work?

Community Need and Participation

Based on your site visit, what is your sense about the needs of the community and/or the specific needs of the young people involved with this project?

Do you perceive any potential barriers to participation for the population targeted? (i.e. prohibitive fees, lengthy or intimidating application or audition process, proficiency requirements or unreasonable prerequisite skills or knowledge, transportation issues, turf issues...) If there are such barriers, to what extent do you perceive the program staff and/or partners working with the young people to address these?

Were representatives from any of the collaborating agencies in attendance during this visit? Does this make sense in the context of this visit and this project? Were there any key partners missing?

Program Evaluation

List the specific evaluation and/or document tools you reviewed with the applicant. (Please attach any tools you think particularly strong, tools that might be useful as a sample or model to others.)

What is your overall assessment of the evaluation and/or documentation systems in place? Are they effective? Are they providing useable and useful information to the applicants? To what extent are they aligned with the program's goals and intended outcomes as listed in the program's logic model?

To what extent are young people involved in monitoring their own progress? In assessing the program overall? Does this level of participation make sense in this context?

Fiscal Management

Did anything you saw or heard during the visit raise concerns that the program and/or organization's resources (space, material, staff, etc.) might be stretched so thin as to impact the reliability of the program or the quality of the experience for young people?

Evaluation Summary

What is your overall impression of the services, performances, exhibits, classes, workshops, events, or programs offered in this project?

What excites you most about this project? What did you see that is new, innovative, or should be shared with the field?

In your estimation, what are the priority needs of this program? Do they match the organization's own assessment of its needs?

Are there other factors about which Mass Cultural Council and/or your colleagues on the panel should be aware?

What concerns, if any, would you have if Mass Cultural Council invested in this program?

Were these concerns raised with the applicant during the site visit? ___yes ___no

Evaluator's Signature

Date