



*Power of culture*

**MASS CULTURAL COUNCIL  
EXECUTIVE COMMITTEE  
FRIDAY, AUGUST 5, 2022  
1:00-2:30 PM  
ON-LINE MEETING**

BROADCAST MEETING

**MEETING WILL BE LIVESTREAMED AT MASS CULTURAL COUNCIL EXECUTIVE  
COMMITTEE MEETING - YOUTUBE**

**MEETING MATERIALS WILL BE POSTED ONLINE  
UNDER "AUGUST 5, 2022 EXECUTIVE COMMITTEE MEETING"**

**AGENDA**

	VOTE
1. Chair and Executive Director's Report	
2. Open Meeting Law	
3. Minutes- May 3,2022	X
4. Outline of Budget and Program Allocation Plan for FY23	X
5. Travel Requests	X
6. Draft Agenda August 25 Council Meeting	X

MASS CULTURAL COUNCIL  
EXECUTIVE COMMITTEE

**AUGUST 5, 2022**

ON-LINE MEETING

**RESOLUTIONS**

**Section 3**

RESOLVED: that the Executive Committee approves the minutes of the May 3, 2022 Executive Committee Meeting in the form presented to the Executive Committee.

**Section 4**

RESOLVED: that the Executive Committee recommends that the Council approve for recommendation to the Grants Committee and full Council the FY 23 Budget and Program Allocation Plan presented to the Executive Committee.

**Section 5**

RESOLVED: To approve the staff-recommended out-of-state travel requests presented to the August 5, 2022 Meeting.

**Section 6**

RESOLVED: that the Executive Committee approve the draft August 25, 2022 Mass Cultural Council Agenda presented to the Executive Committee.

## OPEN MEETING LAW STATEMENT

Please note that this meeting is an open meeting of a public body subject to the Massachusetts Open Meeting Law. A notice of this meeting together with the agenda was posted on Mass Cultural Council's website 48 or more hours ago (excluding weekends and holidays).

This meeting shall be open and accessible to all members of the public except at such times when this body has voted to go into closed executive session under the Open Meeting Law.

This meeting is a virtual meeting held under the Open Meeting Law as modified under current law to permit online meetings. This meeting is being broadcast to the public on a publicly available YouTube channel as described in the posted meeting notice.

Instructions on how to contact the Council with questions or problems accessing the broadcast are also included in such notice. Only Council members, staff and invited guests will be provided access to the Zoom platform hosting the meeting. As a safety measure, in order to prevent disruption of the meeting or non-public communications among the participants, the Chair, Vice Chair and Executive Committee of Mass Cultural Council has asked staff to implement the following protocols for participants in on-line meetings of Mass Cultural Council or its committees:

- Any "chat" or similar function on the Zoom platform hosting the meeting shall be disabled.
- Other than Council members or participants specifically recognized by the Chair of the meeting, all Zoom platform participants will be muted and have no ability to share media or documents or project or type images or text.
- All participants in the Zoom platform may be required to enter a waiting room and digitally sign-in before being admitted.

- Any attendee in the Zoom platform who nonetheless causes a disruption will be summarily removed from the meeting at the discretion of the Chair.

This meeting is not a public hearing and public testimony will not be taken. Individuals may not address the meeting without permission of the Chair.

Any member of the public may record this meeting provided that they do not interfere with the meeting.

Draft minutes of the open session of this meeting shall be kept and shall be posted on Mass Cultural Council's website no later than 30 days after the meeting provided that such minutes shall not be considered official until they have been approved by this body in open session. Individuals asserting a violation of the Open Meeting Law may file a complaint with this body within 30 days or with the Attorney General's office thereafter.

**TIPS FOR PARTICIPATING IN A VIRTUAL OPEN MEETING USING ZOOM OR OTHER  
VIDEOCONFERENCING PLATFORMS WHEN THERE ARE SEVERAL PARTICIPANTS**

**(adapted from several sources)**

- In order to minimize background noise, please mute microphone when not speaking.
- Please raise hand in order to be recognized by the chair.
- In order for all members to have an opportunity to speak and be heard, please wait to speak until specifically recognized by the chair.
- If there are questions, please direct them to the chair and the chair will then recognize the appropriate person to respond.
- Please limit statements to three minutes.
- The chair will reserve the right to limit discussion in order to allow sufficient time for every member to be heard who wishes to speak.
- Modify Video Settings to “Hide all non-video participants”- this will make it easier to follow who is speaking and participating
- In the event of a service interruption during a Zoom call due to hackers, so-called “zoom bombing” or other technical difficulties, staff will indicate the call is to be terminated. Please exit the call and staff will circulate instructions by email for a new Zoom call to continue the meeting.

**UNOFFICIAL DRAFT SUBJECT TO APPROVAL BY THE COMMITTEE AT ITS NEXT MEETING**

**MINUTES OF THE MEETING**

**MASS CULTURAL COUNCIL  
EXECUTIVE COMMITTEE**

**TUESDAY, MAY 3, 2022**

**ONLINE MEETING**

**Committee Members Present** were

Nina Fialkow, Chair  
Marc Carroll, Vice Chair  
Che Anderson  
Jo-Ann Davis  
Sherry Dong  
Troy Siebels

**Staff Members Present** were

Michael J. Bobbitt, Executive Director  
David Slatery, Deputy Director  
Jen Lawless, Operations Director  
Catherine Cheng-Anderson, People & Culture Director  
Bethann Steiner, Public Affairs Director  
Ann Petruccelli Moon, Public Relations & Events Manager  
Carmen Plazas, Communications & Community Engagement Manager

Chair Nina Fialkow called the meeting to order at 10:01am and asked Deputy Director David Slatery to read the Open Meeting Law statement:

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Nina then asked if Committee Members had reviewed the minutes of their last meeting on March 8<sup>th</sup> and called for a motion to approve them. Sherry Dong moved to approve the minutes; Che Anderson seconded the motion. By roll call vote all were in favor, and it was

RESOLVED: that the Executive Committee approves the minutes of the March 8, 2022 Executive Committee Meeting in the form presented to the Executive Committee.

Nina welcomed her fellow Committee Members and Agency staff to the meeting and asked Michael Bobbitt for his Executive Director's report.

Michael let Committee Members know that staff is busy drafting plans for FY23 which Committee Members will learn more about at their meetings in August. Staff is also in the final stages of building two cultural sector Covid relief programs and will seek feedback on the process thus far today. Program teams are examining all Agency grant programs through a racial equity lens. Advocacy work is also in full swing, and the budget process is going very well thus far. The Agency recently completed its sixth Covid impact survey. At a high level 1,084 cultural organizations reported \$781M in lost revenue and more than 3,000 creative workers indicated \$31.9M in lost income. A press release about the survey results yielded a good deal of press coverage.

Michael then let Committee Members know that staff was submitting two requests for approval of out-of-state travel and David would explain this more fully.

David stated that, as Committee Members may recall, in 2018 a requirement was added to the Agency's line item stating that it is the duty of the Council (or its designee, the Executive Committee) to approve any out-of-state travel by Agency staff. Today there are two such requests for the Committee to consider. David referred to the written materials which had been circulated. The first request posed no cost to the Agency: Michael Bobbitt attended the National Assembly of State Arts Agencies' (NASAA) Board Meeting in Washington, DC from April 28-30. He is a member of the Board. NASAA covered the cost of airfare and lodging for its Board Members; the cost was approximately \$950. The second request is for staff members Charles Baldwin and Cheyenne Cohn-Postell to attend the LEAD Conference in Raleigh, NC in August. The cost will be \$3800 and is covered in the Agency's budget. David noted that the Agency has over the years repeatedly sent staff to the LEAD conference and the last travel request the Committee approved prior to the pandemic was for the LEAD conference.

Nina called for a motion to approve the requests. Che Anderson moved to approve, and Jo-Ann Davis seconded the motion. By roll call vote all were in favor, and it was

RESOLVED: To approve the staff-recommended out-of-state travel requests presented to the May 3, 2022 Executive Committee Meeting.

Nina then asked Public Affairs Director Bethann Steiner for her Advocacy report.

Bethann stated that last week the Massachusetts House of Representatives debated its budget and proposed funding Mass Cultural Council at \$22.5M – this represents a \$2.5M increase – there is an additional \$607K in earmarks attached to the Agency's line item in the House proposal. This does fall a little short of the \$27.4M request, but it is still an increase. There was a strong show of support from the House with 74 members (47.4% of the House) co-sponsoring the Agency's amendment. Now the budget moves to the Senate and Michael and Bethann are beginning a series of meetings with several members of the upper chamber. The Senate Ways & Means Committee will release its budget proposal next week and staff and partners will activate from there. The Agency is still seeking \$27.4M and should the proposal from Ways & Means be lower than this request, Tourism, Arts, and Cultural Development Chair Kennedy is poised to file an amendment. Bethann stated that it is not uncommon for the House and Senate to propose different levels of funding.



Bethann then let Committee Members know that Bill H.3378 which would expand membership opportunities for Local Cultural Councils, sponsored by Senator Hinds and Representative Gordon, has moved further along in the process and will soon go to the full House for a vote and then to the Senate.

Vice Chair Marc Carroll asked Bethann to clarify if the House budget included earmarks and she explained that the budget was for a total of \$23,107,000 and included \$607,000 in earmarks and \$22.5M for Agency programs and services.

There were no further questions for Bethann. Nina asked Michael and Lawless for their report on the pandemic relief programs currently being designed by Agency staff for use of the up to \$60 million in funding made available in the Commonwealth's Immediate Covid-19 Recovery Needs Act passed last December. It was noted that these programs would later be presented to the Grants Committee later today for recommendation to the Council

Jen referred to the written materials previously circulated and explained that development of pandemic recovery programs has been a cross Agency effort led by a working group comprised of 10 to 12 staff members. The process began with a public input period in January and February. What staff heard and what the recent Covid-19 impact survey has reinforced is that the sector is still struggling. Organizations are reporting that earned revenue is nowhere near what it was in the past. It was made very clear that what is needed the most is unrestricted funding. The larger staff working group broke into two smaller groups: one addressing the needs of organizations, the other the needs of individuals. These groups worked in tandem to draft guidelines which incorporated all the Agency learned from administering the Cultural Organization Economic Recovery grant program (COERG) in December 2020 and the more recent AAPI Covid relief program along with its ongoing racial equity work. All of this work resulted in the draft guidelines the Grants Committee would review later today. The focus is on simplicity while incorporating all statutory requirements. Staff is looking forward to gathering feedback from the Grants Committee that will inform next steps as the guidelines are revised and refined before they are presented to the full Council at its next meeting on May 23<sup>rd</sup>. Ideally, guidelines will be posted publicly at the end of May.

Nina asked how many additional staff would be hired to manage the programs. Jen explained that this is not yet finalized but the need for additional staff has surfaced and is being discussed. There will be approximately 3,000 grants to distribute and more than 3,000 applications to process. Jen is working with David and People & Culture Director Catherine Cheng-Anderson to determine how many temporary staff will need to be hired. David added that staff is also talking to third parties such as the New England Foundation for the Arts (NEFA) who might help process the grants.

Nina asked if staff has any indication that the sector will fully recover, and Michael responded that it's difficult to know. Indoor spaces are still vulnerable, and many arts patrons are older. Organizations are revising marketing plans to reach younger people and more diverse populations. It is hard to predict at this point as we are still not completely through the pandemic.

Jo-Ann expressed that since this afternoon will mark the first time the Grants Committee will see the draft guidelines there may be questions particularly about some of the terms included within them such as independent practicing artists and independent teaching

artist within the program for individuals. There may also be questions regarding the eligibility criteria within the program for organizations along with questions concerning who meets those criteria.

Jen briefly clarified several of the terms included in the draft guidelines and explained that it is important to the sector that the grants are given to organizations that are focused primarily on the arts, humanities, and interpretive sciences as opposed to larger institutions that offer an arts program. In some cases, this might be hard to determine and in those cases staff will lean towards including more organizations as opposed to excluding them. Jen clarified that there would be no independent panel, that staff would handle reviewing and scoring applications, this would include looking at mission statements. Support staff may be called upon to review 990s and expenses as opposed to making decisions as to whether an organization is primarily cultural. Jen added that Agency staff is experienced in this type of work.

Jo-Ann asked Jen to provide this type of context at this afternoon's Grants Committee meeting at the beginning of her presentation on the draft guidelines. Nina agreed providing this context would be helpful and would, hopefully, alleviate any confusion. Michael added that in addition to feedback from the Grants Committee, staff is also gathering feedback from the Agency's BIPOC Outreach Coordinators and considering beta testing to ensure there is no unintentional othering.

Nina thanked staff for their hard work on moved onto the final agenda item: approving the agenda for the full Council Meeting scheduled for May 23<sup>rd</sup>. David clarified one item on the agenda: the Council will vote on the terms of proposed pandemic recovery programs at its May meeting, but not the number of dollars or specific grant amounts. That will be part of the FY23 spending plan which the Council will consider at its August meeting.

Nina thanked David and asked for a motion to approve the draft agenda for the May Council Meeting. Troy Siebels moved to approve the agenda; Che seconded the motion. By roll call vote it was unanimously

RESOLVED To approve the draft agenda for the May 23 Mass Cultural Council meeting in the form presented to the Executive Committee at its May 3, 2022 meeting.

There was no further business at this point and Nina, as Chair, adjourned the meeting at 10:35am.



*Power of culture*

To: Mass Cultural Council Executive Committee  
Fr: Michael Bobbitt and David Slatery  
Dt: August 5, 2022  
Re: Budget and Program Allocation Plan for FY23

Following this memo is a draft spreadsheet of a proposed budget and program allocation plan for Mass Cultural Council in FY23.

After this meeting, the FY23 grant recommendations for most Mass Cultural Council grant programs based on this plan will be presented to the Grants Committee at their meeting later today. Once approved there, the plan and the recommendations will be voted on by the full Council on August 25.

**Approach.** We will describe our approach to this year's Spending Plan- will be outlined in a separate PowerPoint that will be presented to the meeting.

**Available Resources in FY23.** As of today, it appears that we will have total available resources of just over \$85 million for FY23 as opposed to roughly \$29 million in FY22 Spending Plan. The large increase is due mainly to the inclusion of \$54.571 million of "Pandemic Recovery Funds" made available under the Commonwealth's Covid Response Act (Chapter 102 of the Acts of 2021) and the \$2 million increase to Agency's line item in the FY23 state budget. This includes all state, federal, and private funds known to date.

State funding for Mass Cultural Council programs in FY23 is \$22.5 million, which is \$2,500,000 more than FY22. In addition, we received \$877,000 in earmarks in the state budget which are required to be spent on specific projects and programs outside the Council's regular activities.

Mass Cultural Council is also set to receive \$1,062,600 in its "regular" annual NEA funding this year which is an increase of \$72,700 from the FY22 award.

In addition, this plan uses approximately \$4.937 million in casino tax revenues made available to the Council through the Massachusetts Cultural and Performing Arts Mitigation Trust Fund (the "Gaming Fund") established as part of the Massachusetts Gaming Law. Most of these funds that will be dedicated to the next round of the Gaming Mitigation Program. Staff is requesting to use whatever funds are available for that purpose as of December 31, 2022 (estimated to be \$3.5 million) Staff is requesting

approval to allocate an additional \$1,437,614 in Gaming Funds in FY 22- \$1.1 million for general "organizational support" purposes (it will be used to fund grants to cultural organizations) and an additional \$337,614 in allowable expense funds which have accumulated in the past 12 months.

We will be continuing Music Educator Teaching Artist (META) training program in FY23 with a new grant from Klarman Family Foundation (60,000) and the CYD Teaching Artist Fellowship program with a grant from the Linde Foundation (\$50,000). At the end of FY22, we made a \$630,236 prepayment toward the Mass Humanities FY23 grants and that is reflected as revenue for FY23.

**Spreadsheet.** The attached spreadsheet illustrates the spending plan described in this memo. Sheet one sets for a straightforward summary of FY 23 expenses and resources. Resources are shown as broken down between revenues to be actually received in FY23 and carried over funds from the prior year from various sources which are available to be expended in FY23. Sheet two lists individual grants to made in FY23 that are outside of the traditional broad Council programs.

### **FY22 Budget Details**

#### **Salaries (Line 1)**

- In FY23, we have projected a payroll line item of \$3,678,768.
- This payroll number reflects retroactive increase for all Commonwealth employees (2.5% increase effective July 2020, another 2.0% increase effective July 2021) and also reflects the 2% salary adjustments that the Commonwealth implemented for managers at the beginning of FY23 as well as the 2% wage increase required under the NAGE collective bargaining agreement which covers our union employees. The agency currently employs 37 full time employees and has budgeted to fill two vacant positions which are scheduled to be filled during the year. (Please note this amount does not cover temporary staff to be hired from Pandemic Recovery Funds.)
- This amount also reflects the review and resulting adjustment of the agency's payroll resulting from bringing on the new Director of People & Culture in November 2021, and also includes filling previously vacant positions in the Communities and CIP department, bringing on new manager expertise in the Finance and Grants departments and adjustments resulting from a "Pay Equity audit" which was conducted in FY22.
- The collective bargaining agreements are negotiated between the state and the union representing our union employees; Mass Cultural Council has no direct say in these negotiations.
- Mass Cultural Council follows the Executive Branch action on across-the-board manager compensation increases.

***Fringe and Indirect (Line 2)***

- This line shows fringe and indirect charges that are claimed by the state whenever salaries or contracts are paid from Federal accounts or state trusts. Salaries paid from these accounts trigger the fringe and indirect charges shown here.
- Mass Cultural Council pays portions of several salaries from an expendable trust account established for the Cultural Facilities Fund (in order to receive funds from MassDevelopment) and also from a trust account established by statute last December for the casino tax revenues which pays the salary of employees involved in administration of the Gaming Mitigation Program and the \$1.1 million of "organizational support" which is prescribed under the Gaming Law (this will be discussed further below).

***Employee Related Expenses (Line 3)***

- This line includes all employee reimbursements for travel, conferences and other regular business activity.
- Based on the belief that travel to meet constituents will be increasing in FY 23, we have increased this amount though not up to pre-pandemic levels. Please recall that reimbursable out of state travel costs are also covered by this line but are subject to specific pre-approval of Council Members per the FY20 state budget language. Note that this line does not cover any travel costs paid directly by the agency, which are covered in Line 6.

***Interns and Contracted Employees (Line 4)***

- This is the line used to pay for temporary staff and interns.
- This line accounts for approximately \$14k in intern/temporary worker costs related to temporary workers brought on to assist with contract processing and grants management tasks. This line also reflects the costs of 7 temporary positions (approximately \$388,000) to assist in the administration of contracts for Pandemic Recovery programs that were approved by the Council at the May 2022 meeting. These positions will be funded from Pandemic Recovery Funds. Please note that depending on how temporary augmentation staff are retained (i.e., through a temporary staffing agency or similar placement service or retained directly), some of these costs may ultimately be reflected in other lines of the Spending Plan

***Pension and Insurance Related Expenditures (Line 5)***

- This line includes payroll taxes and pension and other charges imposed by the state. It is based primarily on salaries of the FTEs in our existing workforce.
- The chargebacks are levied by the state and are outside of our direct control.

***Administrative Expenses (Lines 6)***

- While we hope to break out program and non-program costs in this area pursuant to a new coding scheme we have implemented, we are not yet ready to do that. Therefore, we will present all of the program and non-program costs together in this document. We will provide the breakout information at a later time.

- This line contains general Administrative Expenses.
- Overall, administrative expenses include all printing, postage, catering, membership dues, convenings, professional development costs and many expenses associated with grant program panels.
- It also includes all transactions on procurement cards issued by the state for Mass Cultural Council business. We updated our use of procurement cards in FY19 so as to reduce our reliance on them despite their convenience, transparency, and efficiency.
- Spending will be higher in FY23 as we propose more expenses as we anticipate more staff being back in the office. Also, we have included a reserve for training expenses on the new grants management system and for staff professional development
- We are expecting a greater cost associated with convenings which largely did not occur during the height of the pandemic.

#### **Space Rental and Utilities (Line 7)**

- This line shows rent and electricity costs associated with our office at 10 St. James Avenue in Boston.
- The Mass Cultural Council signed a new ten-year lease for its space on January 14, 2016 and the annual cost is \$332,010. We have anticipated \$22,000 in annual utility costs in FY22.

**Consultant Service Contracts (Lines 8)** This line includes all third-party contractors. As mentioned in the first bullet point under Administrative Expenses, we anticipate later being able to break out Programs and Services costs for Consultant Expenses and currently the Plan shows all such costs together.

- This year consultant costs projects to approximately \$800,000 in Program and Services Consultants (Though more than half of these are one-time expenses paid out of Pandemic Recovery Funds).
- Generally, we have budgeted for our outside lawyers, mission moment performers, event speakers, Cultural District Site Advisors, program consultants for UP and META, Customer and experts, Assets for Artists trainings (\$50,000) report writers, advisory panels and evaluators.
- During the pause in the Artists Fellowship program next year, we will retain a redesign consultant to help revamping the program
- Additionally, we have budgeted here for the Strategic Planning Consultant (\$100,000) which is currently the subject of a competitive procurement process.
- Also from Pandemic Recovery Funds, we will retain our Outreach Coordinators (\$157,500) during the period of time the Pandemic Recovery Grant programs will be available, and we will retain a grant processor (\$250,000) to process the estimated 5000 grantees we expect under this Cultural Sector Recovery program for individuals.

#### **Operational Services (Line 9)**

- This line includes “technical consultants” – such as photographers, videographers, A/V providers, and interpreters, as well as program panelists and trainers. As

mentioned in the first bullet point in Administrative Expense, we will break out Programs and Services costs for Operational Services Expenses at a later time.

- Line 9 is projected to be \$111,000 and includes funds for photographers, ASL and language interpreters and services, and a small reserve for office cleanup services and also includes all of the panelist costs (\$56,000- only CFF and STARS) and our final contract with Innovation Learning Center to close out the Creative Minds Out of School program.

#### **Equipment Purchases (Line 10)**

- This line applies only to non-IT equipment purchases. Equipment leases are tracked separately, on Line 11, for non-IT leases and on Line 12 for IT leases.
- Line 17 includes \$5,000 for new office furniture upgrades and Cultural District signs

#### **Equipment Leases and Maintenance Contracts (Line 11)**

- This line includes all non-IT equipment rental agreements.
- This covers our copier and postage meter leases and limited use of Enterprise rental cars for staff instate travel. This also cover car rentals for staff for necessary instate travel in the field for those who do not use their own vehicle (which we are anticipating will increase in FY23).

#### **Information Technology Expenses (Line 12 and 17)**

- This line captures all information technology expenditures, including tech service providers, phone services and charges, computer leases, web developers, and chargebacks associated with technology services through the state's Information Technology Division (ITD). As mentioned in the first bullet point in Administrative Expense, we will break out Programs and Services costs for IT Expenses at a later time. Part of the expenses here will be paid out of Pandemic recovery Funds for build out of the online portal for the Cultural Sector Recovery grants and to provide technical equipment for augmented staff working on these programs.
- Covered in Line 10 is our new operating lease for our computers (\$26,000) which is paid annually in advance, our ISP servicer Retrofit (\$21,000) and grants management system SmartSimple related costs and a bevy of our regular technology web and tech consultants and chargebacks to the Commonwealth for use if the state system.

**Grant Programs.** For further information about these programs, please see the individual write-ups provided to the Grants Committee

#### **Cultural Districts Initiative Investment Program (Line 20)**

- Staff proposes continuing the Cultural Districts Initiative Investment Program and to double the grant amount to \$15,000 grants to all cultural districts. Currently we have 51 districts, and it is anticipated that up to 4 more may be added in FY23 so a maximum of \$825,000 in grants may be funded under this program.



### **Artist Fellowships (Line 21)**

- This year we have paused the program so that the department can carefully review it and effect a redesign in FY24.

### **Cultural Investment Portfolio (Line 22)**

Here is the funding progression of this program for the last several years:

- FY17 final: \$4,561,000 (Includes Media Grants).
- FY18 final: \$4,602,500 (Includes Media Grants).
- FY19 final: \$5,010,000 (not including Media Grants- see below).
- FY20 final: \$6,021,300 (not including Media Grants- see below)
- FY21 final: \$6,203,000 (not including Media Grants- see below)
- FY22 final \$6,797,500.
- FY23- Proposed is \$6,996,300 to fund the Portfolio and the Gateway Program. The former Projects grants program has been combined with the former Festivals program into a new public programming grant program and will discussed below.

### **Media Transition Grants (Line 23)**

- We have discontinued the former Media Partnership Grant program which has consisted of \$130,000 in ad buys in the last few years. Eventually public media organizations will be folded into the CIP program as that program is revamped but that has not occurred yet. In the meantime, we propose providing \$100,000 in bridge grants to the 5 public media organizations which participated in the previous program last year

### **Public Programming-Projects/Festivals Program (Line 24)**

- This new program represents the combination of the CIP Projects program and the Community Festivals program. We have budgeted for 550 grants of \$2500. The \$1,375,000 set aside for this program is more than 50% higher than the aggregate amount spent on the 2 prior programs in FY22. .

### **Local Cultural Councils (Line 25)**

- Staff recommends increased funding to \$5,500,000 year (a \$715,000 increase). The minimum grant will increase, and all of the 329 local cultural councils will see an increase in their allocation.

### **Mass. Cultural Data Project (CDP) (Line 26)**

- Mass Cultural Council and SMU Data Arts have agreed on a contract which would extend CDP coverage through FY23 at a reduced cost from the last several years (\$37,500) due to the provider changing their pricing configurations .

### **Poetry Out Loud (Line 27)**

- This is a nationwide poetry recitation program for high school students that is mandated and funded annually by the National Endowment for the Arts (NEA). The Mass Cultural Council has historically administered the Poetry Out Loud program in



Massachusetts through an annual contract with the Huntington Theatre Company. The Mass Cultural Council last issued a Request for Proposals for this program in July 2013 and Huntington was the sole respondent and once again selected as the provider.

- The NEA's restricted grant for this program appears on Line 64. The funding for this program is \$20,000.

#### **Traditional Arts Apprenticeships (Line 28)**

- The Apprenticeship program is now proposed to run every year, rather than alternating with Artist Fellowship grants for the traditional arts and is currently in the first year of a two-year program.
- Staff recommends funding this program at \$180,000 in FY23

#### **Big Yellow School Bus (Line 29)**

- Staff recommends continuing pausing this program for FY23 due to the pandemic and lack of school field trips.

#### **STARS (Line 30)**

- Increases funding to \$1.4 million.

#### **Creative Youth Development-YouthReach (Line 31)**

- The combined YouthReach program (formerly YouthReach and SerHacer) is in the first year of a three-year application cycle in FY23 and is proposing to fund 86 grantees with grants of \$22,000 for \$1,892,000. This is the same size grant amount as last year but with 13 additional grantees in an effort to reach more organizations and youth throughout the Commonwealth

#### **Creative Youth Development-Music Educator Teacher Artist (META)/CYD Teaching Artist Fellowship Training (Line 32)**

- Klarman Family Foundation will provide \$60,000 for META and the Linde Foundation will provide \$50,000 for the CYD TA program this year.

#### **UP Accessibility Program (Line 33)**

- The Mass Cultural Council is setting aside \$496,000 in the budget for grants in the UP program. This year the program will provide up to \$441,000 of Innovation Fund grants to previously designated UP participants and, \$55,000 in grant stipends for participation in this year's Innovation and Network Program, Additionally, UP will be holding workshops and consulting, but only the spending on this program which consists of grants or stipends is counted as "Grants Program" spending in this line.

#### **Other Grants (line 34)**

- Listed here are 7 individual initiatives (totaling \$495,419) which are singular and do not fit under the broad categories for grant programs

<b>Culture Rx Social Prescription*</b>	<b>\$120,000</b>
<b>CELC-ARTS CONNECT INT'L</b>	<b>\$125,000</b>

<b>Youth Arts Impact Network</b>	<b>\$30,419</b>
<b>Mass History Day</b>	<b>\$20,000</b>
<b>Instrument Program</b>	<b>\$30,000</b>
<b>MASSCreative</b>	<b>\$100,000</b>
<b>Network of Arts Administrators of Color</b>	<b>\$70,000</b>

### ***Gaming Mitigation Grants (line 35)***

- The Gaming Mitigation Program uses casino tax revenues received by Mass Cultural Council (the portion dedicated to “gaming mitigation” under the statute). Staff is proposing to provide grant funding equal to whatever funds are available for Gaming Mitigation in the Fund as of 12/15/2022 in the third cycle of funding under the program. This amount is expected to be \$3.5 million but could be more or less (Just over \$2.25 million is available for the program as of July 15, 2022 and collections have been averaging around \$250,000 per month.)

### ***Pandemic Recovery Funds-Federal funds (line 36)***

- This program was approved by the Council in May 2022 and uses funds provided under the Commonwealth’s Immediate Covid Response Act, Chapter 102 of the Acts of 2021 which provided more than \$60 million to Mass Cultural Council for pandemic recovery programs. The Council in May approved the Cultural Sector Recovery Grant Programs for [Organizations](#) and for [Individuals](#). Staff is proposing to set aside **\$36,080,000** for the Organizations program (Approximately 1000+ grants between \$5,000-\$75,000) and **\$15 million** for the Individuals program (3,000 grants of \$5,000).

### ***Partnership, Re-Grant and Project Funding Programs (Lines 38-42)***

- An annual grant is proposed in FY23 to the Massachusetts Foundation for the Humanities (MFH) which is calculated as a percentage of Mass Cultural Council’s state funding. Owing to the 12.5% increase in our state funding net of earmarks, MassHumanities will receive a concomitant increase from \$754,886 to \$849,247, a \$94,361 increase.
- We are also proposing to provide Mass Humanities with \$2,500,000 of Pandemic Recovery Funds for their Pandemic Recovery programs. This amount reflect the percentage that Mass Humanities receives of Mass Cultural Council’s annual state appropriation rounded up to the nearest half million.
- Staff is recommending funding NEFA at \$70,000 which reflects NEFA’s new funding policy from state arts agencies. Michael serves on the board of NEFA.
- A total of \$877,000 in legislatively mandated earmarks supporting 18 local projects and programs are included in the Agency’s FY23 budget appropriation. Very briefly summarized, they are:
  - o \$75,000 for the Ashland Community Center;
  - o \$75,000 for ArtSpace Maynard;
  - o \$50,000 for Cogswell ArtSpace in Haverhill;
  - o \$25,000 for the Dartmouth Historical and Arts Society, Inc.
  - o \$100,000 for the Arlington Chamber of Commerce tourism initiative;

- o \$50,000 for the town of Dedham Flag Day parade;
- o \$50,000 for Allston Village Main Streets, Inc. of Boston;
- o \$100,000 for the Springfield Symphony Orchestra, Inc.
- o \$7,000 for the International Puerto Rican Studies Conference for its fiscal agent, the Holyoke public library;
- o \$25,000 the Count Rumford Birthplace in Woburn;
- o \$50,000 for the Lowell Southeast Asian Water Festival, Inc.;
- o \$35,000 to the Artists Association of Nantucket, Inc.;
- o \$30,000 shall be expended for the Common Wealth Mural Collaborative, Inc. in Springfield;
- o \$100,000 shall be expended to Mechanics Hall in the city of Worcester;
- o \$75,000 for the Irish Cultural Center, Inc. of Western New England in West Springfield;
- o \$10,000 for the annual cultural festival in Franklin;
- o \$10,000 for Hickory Street Harambee Inc. in Springfield; and
- o \$10,000 for Pan African Historical Museum USA, in Springfield

## **Other**

### **Percentage of Grants (lines 43-44)**

- Per the FY23 State Budget line item, Mass Cultural Council is required to spend an amount equal to at least 75% of its appropriation on grants. Thanks to the gaming tax revenues, that goal is accomplished easily. However, even without counting grants made from gaming tax revenues, we easily meet this requirement as projected in FY23.

### **Prepaid Expenses and Carryforward (Line 46)**

- This line shows funds that are used to pre-pay expenses for future years and/or carried forward in trust accounts across fiscal years.
- We typically prepay a portion of our annual partnerships with MassHumanities (and occasionally other contracts, too) with these funds. The practice began a number of years ago when a delay in the launch of a new program created a pool of funds that needed to be granted before the end of an approaching fiscal year. In order to avoid creating an operating hole from one year to the next, we typically reserve comparable amounts for prepaid expenses from one year to the next.
- The pre-pay reserve is anticipated to be at \$457,000 in FY23. Through careful management, we were able to prepay \$630,000 in expenses last year.
- Our goal will be to gradually reduce this item over time. To achieve this without creating an operating hole from one year to the next, however, the process will have to happen gradually.

### **Sources of Funds**

*As explained above, we are breaking down this section into two sections, the first will cover revenues that will come in during the year the second will address carried-over funds and cash on hand*

**Basic State Appropriation: Account Number 0640-0300 (Line 51)**

- In FY 22, the state budget increased the Mass Cultural Council's appropriation by 12.5% to \$22.5 million.

**State Pass-Through Funds (Line 52)**

- As described above, the final FY22 budget contained \$877,000 in earmarks.

**MassDevelopment: For Mass Cultural Council Expenses Associated with the Cultural Facilities Fund (Line 53)**

- Every year since FY07 we have had an annual contract with MassDevelopment to compensate us for our services in the management and administration of the Cultural Facilities Fund.
- This is strictly a fee-for-service arrangement, under terms stipulated in the CFF statute.
- Under the CFF statute, expenses for administration of CFF cannot exceed 7.5% of total yearly grant commitments. This is usually shared between MassDevelopment and Mass Cultural Council.
- Governor Baker announced a \$10 million allocation for CFF in FY23 (the same as FY17- FY20) and there will be a new \$10 million funding round this fall. We anticipate a \$325,000 expense budget with MassDevelopment for this year (the same as FY17- FY22)

**Prepaid Expenses (Line 54)**

- This line reflects prepayments made in FY22 for expenses related to FY23 operations and is discussed above.

**National Endowment for the Arts: State Partnership Grant (Lines 55-59)**

- These lines comprise the different components of our annual state partnership with the National Endowment for the Arts (NEA)
- In total, we will receive \$1,062,600 from the NEA in FY22. This represents a \$72,700 increase from the amount provided last year.

**KFF/Linde Foundations (Line 60)**

- This represents the \$110,000 in contributions for the META and CYD TA Fellowship programs described above

**PANDEMIC RELIEF FUNDS (Line 61)**

- This line represents the \$54,571,000 in Pandemic Recovery Funds made available under Chapter 102 of 2021 which are available to the agency in FY23. A total of \$60,147,000 made available under the act and the agency used \$5.57 Million in FY 22 to make a contribution to CFF.

**Incoming Casino Tax Revenues (Lines 62-64)**

- Under the Massachusetts Gaming Law (MGL Chapter 23K), Mass Cultural Council receives on a monthly basis, 2% of certain casino taxes collected by the

Commonwealth. Per statute, these amounts are dedicated first to expenses (7%), then to the Gaming Mitigation Program (75% after expenses) and “organizational support” (25% after expenses). The amounts stated in these lines are the amounts of such funds that are intended to be used the FY23 Spending Plan but are expected to come in during the year.

*The second section of Available Resources section will detail carry-over funds*

**Additional CFF Reimbursement (Line 67)**

- Because of our \$5.57 Million contribution to CFF in FY22, more grants were made and as a result more funds were available for expenses and as a result, we were able to receive an extra \$100,000. While we typically cover our costs and most of the salaries of the program staff involved, there had never been enough to cover portions of the salaries of all of the other personnel involved. While the additional \$100,000 in expenses came in too late to apply it to FY22 expenses, we will be applying this extra amount to FY23 CFF expenses.

**Gaming Fund Cash (Lines 68-70)**

- These lines represent funds on hand in the Gaming Fund as July 1, 2022 as broken out into the purposes for which they may be used. The amounts stated in these lines are the amounts of such funds that will be used in the FY23 Spending Plan.

**Harry Rice Trust Account (Line 73)**

- The Harry Rice Trust account is where funds from miscellaneous donors and other amounts can be deposited.

**Commonwealth Awards Trust Account (Line 74)**

- This represents money raised privately for the Commonwealth Awards. It is available as a receptacle should we need to raise funds for the next time we hold this ceremony.

MASSACHUSETTS CULTURAL COUNCIL		FY 23
FY 23 BUDGET & SPENDING PLAN		BUDGET
Executive Committee- August 5, 2022		PLAN
<b>SALARIES, SPACE, AND ADMINISTRATION</b>		
1	AA: Salaries	\$ 3,678,768
2	DD: Fringe & Indirect (Salaries & Contracts Paid Thru Fed. or Trust Accounts)	270,213
3	BB: Employee Related Expenses	39,550
4	CC: Interns and Contracted Employees	402,700
5	DD: Pension and Insurance Related Expenditures (State Chargebacks)	77,140
6	EE and FF: Administrative Expenses (NPS)	387,790
7	GG: Space Rental and Utilities	354,010
8	HH: Consultant Service Contracts	799,950
9	JJ: Operational Services	110,800
10	KK: Equipment Purchases	5,000
11	LL: Equipment Leases and Maintenance (Non-IT)	16,299
12	UU: Information Technology Expenses	272,515
13	<b>SUB-TOTAL ADMINISTRATIVE EXPENSES</b>	<b>6,414,735</b>
14	<b>EXPENSES ATTRIBUTABLE TO PROGRAMS AND SERVICES</b>	
15	EE: Administrative Program Expenses	
16	HH&JJ: Consultants & Panelists	
17	LL&UU: P&S Tech and Equipment	-
18	<b>SUB-TOTAL P&amp;S EXPENSES</b>	<b>-</b>
19	<b>GRANTS AND STIPENDS (PP)</b>	
20	Cultural Districts	825,000
21	Artist Fellowships <b>PAUSED</b>	
22	Cultural Investment Portfolio	6,996,300
23	Media Transition	100,000
24	Projects/Festival	1,375,000
25	Local Cultural Council Program	5,500,000
26	Mass. Cultural Data Project	37,500
27	Poetry Out Loud	20,000
28	Traditional Arts Apprenticeships	180,000
29	Big Yellow School Bus <b>PAUSED</b>	-
30	STARS	1,401,250
31	CYD -YouthReach	1,892,000
32	CYD: META/CYD Fellows	110,000
33	UP Program Stipends/Innovation Grants	496,000
34	Other Grants (list on Sheet 2)	495,419
35	GAMING MITIGATION GRANTS (100% Gaming Funds) <b>ESTIMATE</b>	3,500,000
36	PANDEMIC RECOVERY GRANTS	51,080,000
37	<b>SUB-TOTAL GRANT EXPENSES</b>	<b>74,008,469</b>
38	<b>PARTNERSHIPS, RE-GRANT AND PROJECT FUNDING PROGRAMS</b>	
39	Massachusetts Foundation for the Humanities	849,247
	PANDEMIC RECOVERY FUND GRANT TO MFH	2,500,000
40	NEFA Project	70,000
41	Pass Through Earmarks	877,000
42	<b>SUB-TOTAL PARTNERSHIPS/ RE-GRANT PROGRAMS</b>	<b>4,296,247</b>
43	PERCENTAGE OF GRANTS TO STATE APPROPRIATION (Without Gaming Funds/PRF Grants)	89.44%
44	PERCENTAGE OF GRANTS TO STATE APPROPRIATION (With Gaming Funds/PRF Grants)	348.02%
45	<b>OTHER</b>	=
46	Prepaid Expenses and Carryforward	462,625
47	<b>SUB-TOTAL, OTHER</b>	<b>462,625</b>

NEED TO BREAK OUT PROGRAMMING COSTS

NOTE-THIS WILL BE CALCULATED/ADJUSTED PRIOR TO MEETING &amp; WILL REDUCE LINE 13

Subject to revision after review Will be based on funds available 12/31/22

48	<b>SUB-TOTAL, ALL PROGRAM</b>	<b>78,767,341</b>
49	<b>TOTAL EXPENSES</b>	<b>85,182,076</b>
50	<b>FY 23 REVENUES</b>	
51	State: Basic Appropriation (0640-0300) less Earmarks	22,500,000
52	State: Earmarks- Pass-Through Funds	877,000
53	MassDevelopment: For MCC Expenses Associated with Cultural Facilities Fund	325,000
54	Prepaid Expenses (Funding from Prior Years' Budgets)	630,236
55	National Endowment for the Arts: Basic State Plan	707,900
56	National Endowment for the Arts: Arts in Education	63,400
57	National Endowment for the Arts: Arts in Underserved Communities	241,300
58	National Endowment for the Arts: Folk Arts Infrastructure Grant	30,000
59	National Endowment for the Arts: "Poetry Out Loud"	20,000
60	KFF/LINDE Foundation	110,000
61	Pandemic Recovery Funds (Ch 102 of 2021)	54,571,500
62	Gaming Mitigation Funds-FY 22 Expected Collections <b>ESTIMATE</b>	1,523,088
63	Gaming Org. Support Funds- FY 22 Expected Collections	950,082
64	Gaming Expense Funds	
65	<b>TOTAL FY23 REVENUES</b>	<b>82,549,506</b>
66	<b>CARRYOVER/OTHER FUNDS AVAILABLE AS OF 7/1/22</b>	
67	MassDevelopment: For MCC Expenses Associated with Cultural Facilities Fund	101,253
68	Gaming Expense Funds- Available	337,614
69	Gaming Mitigation Funds- Available	1,976,912
70	Gaming Org. Support Funds-Available	149,918
71	Remaining NEA 2020 CARES ACT Funds	
72	Remaining COERG Funds	
73	Harry Rice Trust Account	66,867
74	Comm Awards Trust Account	6
75	Remaining Klarman META Grant	
76	<b>TOTAL OTHER FUNDS</b>	<b>2,632,570</b>
77	<b>TOTAL REVENUE + OTHER FUNDS</b>	<b>85,182,076</b>
	Postive (Negative)	-

Will be based on funds available  
12/31/22

<b>OTHER GRANTS (NEW PP)</b>		<b>FY23</b>
<b>Youth Arts Impact Network/EdVestors</b>		<b>\$ 30,419</b>
<b>SOCIAL PRESCRIPTION</b>		<b>\$ 120,000</b>
<b>Mass History Day</b>		<b>\$ 20,000</b>
<b>Instrument Program</b>		<b>\$ 30,000</b>
<b>MASSCREATIVE</b>		<b>\$ 100,000</b>
<b>Network of Arts Administrators of Color</b>		<b>\$ 70,000</b>
<b>ARTS CONNECT INTL (CELC)</b>		<b>\$ 125,000</b>
<b><i>SUBTOTAL NEW GRANTS</i></b>		<b>\$ 495,419</b>



**DRAFT**  
**ONE HUNDRED AND FIFTY-SIXTH MEETING  
OF MASS CULTURAL COUNCIL**

**THURSDAY, AUGUST 25, 2021  
10:00 AM-NOON**

**BROADCAST MEETING**

**[MEETING WILL BE LIVESTREAMED AT MASS CULTURAL COUNCIL MEETING - YOUTUBE](#)**

**[MEETING MATERIALS WILL BE POSTED ONLINE  
UNDER "AUGUST 25, 2022 COUNCIL MEETING"](#)**

<b>AGENDA</b>	<b>VOTE</b>
---------------	-------------

- |                                                   |          |
|---------------------------------------------------|----------|
| 1. Call to Order- Open Meeting Law Notice         |          |
| 2. Minutes of the One Hundred Fifty-Fifth Meeting | <b>X</b> |
| 3. Reports                                        |          |
| a. Chairman's Report                              |          |
| i. Calendar of Upcoming meetings                  |          |
| ii. Committee Membership                          |          |
| b. Executive Director's Report                    |          |
| c. Advocacy Report                                |          |
| d. Racial Equity Report                           |          |
| 4. Agency Updates                                 |          |
| 5. Financial Report                               |          |
| a. PowerPoint Presentation                        |          |

- b. Approval of FY23 Budget and Spending Plan **X**
- 6. FY23 Grant Recommendations: Conflict of Interest Notifications
- 7. FY23 Program Recommendations: Traditional Arts Apprenticeships **X**
- 8. FY23 Grant and Program Recommendations: Cultural Investment Portfolio (CIP) **X**
  - a. Portfolio Memo & Funding List
  - b. CIP Gateway Memo & Funding List
- 9. Gaming Mitigation Program **X**
- 10. FY23 Allocation and Grant Recommendations: Community **X**
  - a. Local Cultural Councils
  - b. Cultural Districts
- 11. Public Programming [New Projects & Festivals Program] **X**
- 12. FY23 Grant and Program Recommendations: Creative Youth Development/Education (CYD/E) **X**
  - a. YouthReach
  - b. Instrument Program
  - c. META (Klarman Family Foundation)
  - d. CYD Teaching Artist Fellowships (Linde Foundation)
  - e. CultureRX/Social Prescription
  - f. Youth Arts Impact Network/EdVestors
  - g. STARS
  - h. Massachusetts History Day
  - i. Poetry Out Loud
- 13. FY 23 Grant and Program Recommendations: UP **X**
  - a. Innovation and Learning Network Stipends
  - b. Innovation Fund Grants
- 14. FY 23 Grant Recommendation: Arts Connect International/Cultural Equity Learning Community (CELC) **X**
- 15. FY 23 Grant Recommendation: Mass Humanities Partnership **X**
- 16. FY 23 Grant Recommendation: NEFA **X**
- 17. FY 23 Grant Recommendation: MASS Creative **X**

- 18. FY 23 Grant Recommendation: Network of Arts Admins of Color **X**
- 19. FY 23 Media Transition Grants **X**
- 20. FY 22 Grant Recommendations- SMU Data Arts **X**
- 21. Adjourn

To: Mass Cultural Council Executive Committee  
Fr: Michael Bobbitt and David Slatery  
Dt: August 5, 2022  
Re: Travel Memo

Under Mass Cultural Council's Financial Policies, all out of state travel must be pre-approved by the Executive Committee.

Senior Staff of the Mass Cultural Council have reviewed the following travel requests submitted by staff and approved by their supervisors and finds them to be constitute a direct benefit to the Council and its constituents, aligns with the strategic plan and finds the cost in line with the value the travel would provide. Set forth below is a brief summary of each request. We have Travel Authorization Forms and ethics forms (where needed) on file for each request. We request the Committee approve the following travel requests.

1. **National Assembly of State Arts Agencies (NASAA)**—[Assembly 2022, September 22-24, Kansas City, MO](#). This is the annual conference of state arts agencies which Agency staff have always attended (except during the pandemic in 2020-21). It is a meeting of our national peer group and Mass Cultural Council has frequently been featured in the conference presentations and sessions. This year is the Assembly conference at which all state arts agency staff and board members are invited to attended and is held every other year. (In the odd-numbered years, NASAA holds Leadership Institutes for Executive Staff and Leadership). This year, Mass Cultural Council is being awarded a Leadership Award for its DEI work (NOTE- this is still confidential) on the morning of September 24.
  - a. Proposed is that Michael Bobbitt, Executive Director attend the annual NASAA Assembly of State Arts Agencies. Michael was elected to the board of NASAA earlier this year and has attended other NASAA board meetings. Agency cost is estimated at \$1520
  - b. Proposed is that David Slatery, Deputy Director, attend the annual meeting of the state arts agency where he is serving as the one of the coordinators of the Deputy Director Peer Session . Dave usually attends the attends the annual NASAA conference (but has not since 2019). Agency costs are estimated at \$1520

- c. Also proposed is Cathy Cheng-Anderson, Director of People & Culture, to attend the NASAA Conference in Kansas City and also the preconference sessions for Accessibility Coordinators to take advantage of DEI sessions as her Cultural Equity and Access Team has been leading the efforts here. Costs to Agency are estimated at \$1634. (
  - d. Also proposed is for Maggie Holtzberg, Program Manager, Folk Arts & Heritage to attend the NAASA Folk Arts Peers Preconference (and not the full conference). Maggie typically attends these sessions, and the NEA contributes \$500 to Folk Arts managers throughout the nation to offset costs so that they can attend these sessions. Cost to Agency (after deducting the NEA contribution) is \$771.
2. **Society for Human Resource Managers (SHRM) [Inclusion 2022 Conference, October 24-26, 2022, San Diego CA](#)**. Proposed is that Cathy Cheng-Anderson attend this conference to continue her learning of best practices in DEIA in both the legal and strategic lens as these are key to her role as leader of the Cultural Equity Access Team. Cathy attended the SHRM conference in her prior job at another state agency. Costs to the Agency are estimated at \$4282.
  3. **Creating Healthy Communities** conference in Orlando, FL on October 10-11, 2022. Käthe Swaback, Program Officer, Creative Youth Development has been asked to speak at this conference concerning the Agency's CultureRX programs. The conference (University of Florida's Center for Arts in Medicine) is picking up all of Käthe's costs (estimated at \$1735) and there is no cost to the Agency



*Power of culture*

To: Mass Cultural Council Executive Committee  
Fr: Michael Bobbitt and David Slatery  
Dt: August 5, 2022  
Re: Updated Budget and Program Allocation Plan for FY23

**PLEASE NOTE UPDATES IN RED**

Following this memo is a draft spreadsheet of a proposed budget and program allocation plan for Mass Cultural Council in FY23.

After this meeting, the FY23 grant recommendations for most Mass Cultural Council grant programs based on this plan will be presented to the Grants Committee at their meeting later today. Once approved there, the plan and the recommendations will be voted on by the full Council on August 25.

**Approach.** We will describe our approach to this year's Spending Plan- will be outlined in a separate PowerPoint that will be presented to the meeting.

**Available Resources in FY23.** As of today, it appears that we will have total available resources of just over \$85 million for FY23 as opposed to roughly \$29 million in FY22 Spending Plan. The large increase is due mainly to the inclusion of \$54.571 million of "Pandemic Recovery Funds" made available under the Commonwealth's Covid Response Act (Chapter 102 of the Acts of 2021) and the \$2 million increase to Agency's line item in the FY23 state budget. This includes all state, federal, and private funds known to date.

State funding for Mass Cultural Council programs in FY23 is \$22.5 million, which is \$2,500,000 more than FY22. In addition, we received \$877,000 in earmarks in the state budget which are required to be spent on specific projects and programs outside the Council's regular activities.

Mass Cultural Council is also set to receive \$1,062,600 in its "regular" annual NEA funding this year which is an increase of \$72,700 from the FY22 award.

In addition, this plan uses approximately \$4.937 million in casino tax revenues made available to the Council through the Massachusetts Cultural and Performing Arts Mitigation Trust Fund (the "Gaming Fund") established as part of the Massachusetts Gaming Law. Most of these funds that will be dedicated to the next round of the

Gaming Mitigation Program. Staff is requesting to use whatever funds are available for that purpose as of December 31, 2022 (estimated to be \$3.5 million) Staff is requesting approval to allocate an additional \$1,437,614 in Gaming Funds in FY 22- \$1.1 million for general "organizational support" purposes (it will be used to fund grants to cultural organizations) and an additional \$337,614 in allowable expense funds which have accumulated in the past 12 months.

We will be continuing Music Educator Teaching Artist (META) training program in FY23 with a new grant from Klarman Family Foundation (60,000) and the CYD Teaching Artist Fellowship program with a grant from the Linde Foundation (\$50,000). At the end of FY22, we made a \$630,236 prepayment toward the Mass Humanities FY23 grants and that is reflected as revenue for FY23.

**Spreadsheet.** The attached spreadsheet illustrates the spending plan described in this memo. Sheet one sets for a straightforward summary of FY 23 expenses and resources. Resources are shown as broken down between revenues to be actually received in FY23 and carried over funds from the prior year from various sources which are available to be expended in FY23. Sheet two lists individual grants to made in FY23 that are outside of the traditional broad Council programs.

### **FY22 Budget Details**

#### ***Salaries (Line 1)***

- In FY23, we have projected a payroll line item of \$3,678,768.
- This payroll number reflects retroactive increase for all Commonwealth employees (2.5% increase effective July 2020, another 2.0% increase effective July 2021) and also reflects the 2% salary adjustments that the Commonwealth implemented for managers at the beginning of FY23 as well as the 2% wage increase required under the NAGE collective bargaining agreement which covers our union employees. The agency currently employs 37 full time employees and has budgeted to fill two vacant positions which are scheduled to be filled during the year. (Please note this amount does not cover temporary staff to be hired from Pandemic Recovery Funds.)
- This amount also reflects the review and resulting adjustment of the agency's payroll resulting from bringing on the new Director of People & Culture in November 2021, and also includes filling previously vacant positions in the Communities and CIP department, bringing on new manager expertise in the Finance and Grants departments and adjustments resulting from a "Pay Equity audit" which was conducted in FY22.
- The collective bargaining agreements are negotiated between the state and the union representing our union employees; Mass Cultural Council has no direct say in these negotiations.
- Mass Cultural Council follows the Executive Branch action on across-the-board manager compensation increases.

### ***Fringe and Indirect (Line 2)***

- This line shows fringe and indirect charges that are claimed by the state whenever salaries or contracts are paid from Federal accounts or state trusts. Salaries paid from these accounts trigger the fringe and indirect charges shown here.
- Mass Cultural Council pays portions of several salaries from an expendable trust account established for the Cultural Facilities Fund (in order to receive funds from MassDevelopment) and also from a trust account established by statute last December for the casino tax revenues which pays the salary of employees involved in administration of the Gaming Mitigation Program and the \$1.1 million of “organizational support” which is prescribed under the Gaming Law (this will be discussed further below).

### ***Employee Related Expenses (Line 3)***

- This line includes all employee reimbursements for travel, conferences and other regular business activity.
- Based on the belief that travel to meet constituents will be increasing in FY 23, we have increased this amount though not up to pre-pandemic levels. Please recall that reimbursable out of state travel costs are also covered by this line but are subject to specific pre-approval of Council Members per the FY20 state budget language. Note that this line does not cover any travel costs paid directly by the agency, which are covered in Line 6.
- UPDATE July 29-Please note that \$20, 000 of professional are now included in Line 15 as program costs

### ***Interns and Contracted Employees (Line 4)***

- This is the line used to pay for temporary staff and interns.
- This line accounts for approximately \$14k in intern/temporary worker costs related to temporary workers brought on to assist with contract processing and grants management tasks. This line also reflects the costs of 7 temporary positions (approximately \$388,000) to assist in the administration of contracts for Pandemic Recovery programs that were approved by the Council at the May 2022 meeting. These positions will be funded from Pandemic Recovery Funds. Please note that depending on how temporary augmentation staff are retained (i.e., through a temporary staffing agency or similar placement service or retained directly), some of these costs may ultimately be reflected in other lines of the Spending Plan

### ***Pension and Insurance Related Expenditures (Line 5)***

- This line includes payroll taxes and pension and other charges imposed by the state. It is based primarily on salaries of the FTEs in our existing workforce.
- The chargebacks are levied by the state and are outside of our direct control.



### **Administrative Expenses (Lines 6)**

- While we hope to break out program and non-program costs in this area pursuant to a new coding scheme we have implemented, we are not yet ready to do that. Therefore, we will present all of the program and non-program costs together in this document. We will provide the breakout information at a later time.
- This line contains general Administrative Expenses.
- Overall, administrative expenses include all printing, postage, catering, membership dues, convenings, professional development costs and many expenses associated with grant program panels.
- It also includes all transactions on procurement cards issued by the state for Mass Cultural Council business. We updated our use of procurement cards in FY19 so as to reduce our reliance on them despite their convenience, transparency, and efficiency.
- Spending will be higher in FY23 as we propose more expenses as we anticipate more staff being back in the office. Also, we have included a reserve for training expenses on the new grants management system and for staff professional development
- We are expecting a greater cost associated with convenings which largely did not occur during the height of the pandemic.
- UPDATE JULY 29-We have broken out \$39,600 of these costs as program costs and included them in Line 15

### **Space Rental and Utilities (Line 7)**

- This line shows rent and electricity costs associated with our office at 10 St. James Avenue in Boston.
- The Mass Cultural Council signed a new ten-year lease for its space on January 14, 2016 and the annual cost is \$332,010. We have anticipated \$22,000 in annual utility costs in FY2~~3~~2.

**Consultant Service Contracts (Lines 8)** This line includes all third-party contractors. As mentioned in the first bullet point under Administrative Expenses, we anticipate later being able to break out Programs and Services costs for Consultant Expenses and currently the Plan shows all such costs together.

- This year consultant costs projects to approximately \$800,000 in Program and Services Consultants (Though more than half of these are one-time expenses paid out of Pandemic Recovery Funds).
- Generally, we have budgeted for our outside lawyers, mission moment performers, event speakers, Cultural District Site Advisors, program consultants for UP and META, Customer and experts, Assets for Artists trainings (\$50,000) report writers, advisory panels and evaluators.
- During the pause in the Artists Fellowship program next year, we will retain a redesign consultant to help revamping the program
- Additionally, we have budgeted here for the Strategic Planning Consultant (\$100,000) which is currently the subject of a competitive procurement process.

- Also from Pandemic Recovery Funds, we will retain our Outreach Coordinators (\$157,500) during the period of time the Pandemic Recovery Grant programs will be available, and we will retain a grant processor (\$250,000) to process the estimated 5000 grantees we expect under this Cultural Sector Recovery program for individuals.
- UPDATE 7-29- we have broken out \$422,000 of these costs as program costs and included them in Line 16

### **Operational Services (Line 9)**

- This line includes “technical consultants” – such as photographers, videographers, A/V providers, and interpreters, as well as program panelists and trainers. As mentioned in the first bullet point in Administrative Expense, we will break out Programs and Services costs for Operational Services Expenses at a later time.
- Line 9 is projected to be \$111,000 and includes funds for photographers, ASL and language interpreters and services, and a small reserve for office cleanup services and also includes all of the panelist costs (\$56,000- only CFF and STARS) and our final contract with Innovation Learning Center to close out the Creative Minds Out of School program.
- UPDATE 7-29- we have broken out \$100,300 of these costs as program costs and included them in Line 16

### **Equipment Purchases (Line 10)**

- This line applies only to non-IT equipment purchases. Equipment leases are tracked separately, on Line 11, for non-IT leases and on Line 12 for IT leases.
- Line 17 includes \$5,000 for new office furniture upgrades and Cultural District signs
- UPDATE 7-29- we have broken out \$2,000 of these costs (Cultural District signs) as program costs and included them in Line 17
- 

### **Equipment Leases and Maintenance Contracts (Line 11)**

- This line includes all non-IT equipment rental agreements.
- This covers our copier and postage meter leases and limited use of Enterprise rental cars for staff instate travel. This also cover car rentals for staff for necessary instate travel in the field for those who do not use their own vehicle (which we are anticipating will increase in FY23).

### **Information Technology Expenses (Line 12 and 17)**

- This line captures all information technology expenditures, including tech service providers, phone services and charges, computer leases, web developers, and chargebacks associated with technology services through the state’s Information Technology Division (ITD). As mentioned in the first bullet point in Administrative Expense, we will break out Programs and Services costs for IT Expenses at a later time. Part of the expenses here will be paid out of Pandemic recovery Funds for build out of the online portal for the Cultural Sector Recovery grants and to provide technical equipment for augmented staff working on these programs.

- Covered in Line 10 is our new operating lease for our computers (\$26,000) which is paid annually in advance, our ISP servicer Retrofit (\$21,000) and grants management system SmartSimple related costs and a bevy of our regular technology web and tech consultants and chargebacks to the Commonwealth for use if the state system.
- UPDATE 7-29- we have broken out \$40,400 of these costs as program costs and included them in Line 17

**Grant Programs.** For further information about these programs, please see the individual write-ups provided to the Grants Committee

**Cultural Districts Initiative Investment Program (Line 20)**

- Staff proposes continuing the Cultural Districts Initiative Investment Program and to double the grant amount to \$15,000 grants to all cultural districts. Currently we have 51 districts, and it is anticipated that up to 4 more may be added in FY23 so a maximum of \$825,000 in grants may be funded under this program.

**Artist Fellowships (Line 21)**

- This year we have paused the program so that the department can carefully review it and effect a redesign in FY24.

**Cultural Investment Portfolio (Line 22)**

Here is the funding progression of this program for the last several years:

- FY17 final: \$4,561,000 (Includes Media Grants).
- FY18 final: \$4,602,500 (Includes Media Grants).
- FY19 final: \$5,010,000 (not including Media Grants- see below).
- FY20 final: \$6,021,300 (not including Media Grants- see below)
- FY21 final: \$6,203,000 (not including Media Grants- see below)
- FY22 final \$6,797,500.
- FY23- Proposed is \$6,996,300 to fund the Portfolio and the Gateway Program. The former Projects grants program has been combined with the former Festivals program into a new public programming grant program and will discussed below.

**Media Transition Grants (Line 23)**

- We have discontinued the former Media Partnership Gran program which has consisted of \$130,000 in ad buys in the last few years. Eventually public media organizations will be folded into the CIP program as that program is revamped but that has not occurred yet. In the meantime, we propose providing \$100,000 in bridge grants to the 5 public media organizations which participated in the previous program last year

**Public Programming-Projects/Festivals Program (Line 24)**

- This new program represents the combination of the CIP Projects program and the Community Festivals program. We have budgeted for 550 grants of \$2500. The

\$1,375,000 set aside for this program is more than 50% higher than the aggregate amount spent on the 2 prior programs in FY22. .

**Local Cultural Councils (Line 25)**

- Staff recommends increased funding to \$5,500,000 year (a \$715,000 increase). The minimum grant will increase, and all of the 329 local cultural councils will see an increase in their allocation.

**Mass. Cultural Data Project (CDP) (Line 26)**

- Mass Cultural Council and SMU Data Arts have agreed on a contract which would extend CDP coverage through FY23 at a reduced cost from the last several years (\$37,500) due to the provider changing their pricing configurations .

**Poetry Out Loud (Line 27)**

- This is a nationwide poetry recitation program for high school students that is mandated and funded annually by the National Endowment for the Arts (NEA). The Mass Cultural Council has historically administered the Poetry Out Loud program in Massachusetts through an annual contract with the Huntington Theatre Company. The Mass Cultural Council last issued a Request for Proposals for this program in July 2013 and Huntington was the sole respondent and once again selected as the provider.
- The NEA's restricted grant for this program appears on Line 64. The funding for this program is \$20,000.

**Traditional Arts Apprenticeships (Line 28)**

- The Apprenticeship program is now proposed to run every year, rather than alternating with Artist Fellowship grants for the traditional arts and is currently in the first year of a two-year program.
- Staff recommends funding this program at \$180,000 in FY23

**Big Yellow School Bus (Line 29)**

- Staff recommends continuing pausing this program for FY23 due to the pandemic and lack of school field trips.

**STARS (Line 30)**

- Increases funding to \$1.4 million.

**Creative Youth Development-YouthReach/SerHacer (Line 31)**

- The combined YouthReach program (formerly YouthReach and SerHacer) is in the first year of a three-year application cycle in FY23 and is proposing to fund 86 grantees with grants of \$22,000 for \$1,892,000. This is the same size grant amount as last year but with 13 additional grantees in an effort to reach more organizations and youth throughout the Commonwealth

### **Creative Youth Development-Music Educator Teacher Artist (META)/CYD Teaching Artist Fellowship) Training (Line 32)**

- Klarman Family Foundation will provide \$60,000 for META and the Linde Foundation will provide \$50,000 for the CYD TA program this year.

### **UP Accessibility Program (Line 33)**

- The Mass Cultural Council is setting aside \$496,000 in the budget for grants in the UP program. This year the program will provide up to \$441,000 of Innovation Fund grants to previously designated UP participants and, \$55,000 in grant stipends for participation in this year's Innovation and Network Program, Additionally, UP will be holding workshops and consulting, but only the spending on this program which consists of grants or stipends is counted as "Grants Program" spending in this line.

### **Other Grants (line 34)**

- Listed here are 7 individual initiatives (totaling \$495,419) which are singular and do not fit under the broad categories for grant programs

<b>Culture Rx Social Prescription*</b>	<b>\$120,000</b>
<b>CELC-ARTS CONNECT INT'L</b>	<b>\$125,000</b>
<b>Youth Arts Impact Network</b>	<b>\$30,419</b>
<b>Mass History Day</b>	<b>\$20,000</b>
<b>Instrument Program</b>	<b>\$30,000</b>
<b>MASSCreative</b>	<b>\$100,000</b>
<b>Network of Arts Administrators of Color</b>	<b>\$70,000</b>

### **Gaming Mitigation Grants (line 35)**

- The Gaming Mitigation Program uses casino tax revenues received by Mass Cultural Council (the portion dedicated to "gaming mitigation" under the statute). Staff is proposing to provide grant funding equal to whatever funds are available for Gaming Mitigation in the Fund as of 12/15/2022 in the third cycle of funding under the program. This amount is expected to be \$3.5 million but could be more or less (Just over \$2.25 million is available for the program as of July 15, 2022 and collections have been averaging around \$250,000 per month.)

### **Pandemic Recovery Funds-Federal funds (line 36)**

- This program was approved by the Council in May 2022 and uses funds provided under the Commonwealth's Immediate Covid Response Act, Chapter 102 of the Acts of 2021 which provided more than \$60 million to Mass Cultural Council for pandemic recovery programs. The Council in May approved the Cultural Sector Recovery Grant Programs for [Organizations](#) and for [Individuals](#). Staff is proposing to set aside **\$36,080,000** for the Organizations program (Approximately 1000+ grants between \$5,000-\$75,000) and **\$15 million** for the Individuals program (3,000 grants of \$5,000).

**Partnership, Re-Grant and Project Funding Programs (Lines 38-42)**

- An annual grant is proposed in FY23 to the Massachusetts Foundation for the Humanities (MFH) which is calculated as a percentage of Mass Cultural Council's state funding. Owing to the 12.5% increase in our state funding net of earmarks, MassHumanities will receive a concomitant increase from \$754,886 to \$849,247, a \$94,361 increase.
- We are also proposing to provide Mass Humanities with \$2,500,000 of Pandemic Recovery Funds for their Pandemic Recovery programs. This amount reflect the percentage that Mass Humanities receives of Mass Cultural Council's annual state appropriation rounded up to the nearest half million.
- Staff is recommending funding NEFA at \$70,000 which reflects NEFA's new funding policy from state arts agencies. Michael serves on the board of NEFA.
- A total of \$877,000 in legislatively mandated earmarks supporting 18 local projects and programs are included in the Agency's FY23 budget appropriation. Very briefly summarized, they are:
  - \$75,000 for the Ashland Community Center;
  - \$75,000 for ArtSpace Maynard;
  - \$50,000 for Cogswell ArtSpace in Haverhill;
  - \$25,000 for the Dartmouth Historical and Arts Society, Inc.
  - \$100,000 for the Arlington Chamber of Commerce tourism initiative;
  - \$50,000 for the town of Dedham Flag Day parade;
  - \$50,000 for Allston Village Main Streets, Inc. of Boston;
  - \$100,000 for the Springfield Symphony Orchestra, Inc.
  - \$7,000 for the International Puerto Rican Studies Conference for its fiscal agent, the Holyoke public library;
  - \$25,000 the Count Rumford Birthplace in Woburn;
  - \$50,000 for the Lowell Southeast Asian Water Festival, Inc.;
  - \$35,000 to the Artists Association of Nantucket, Inc.;
  - \$30,000 shall be expended for the Common Wealth Mural Collaborative, Inc. in Springfield;
  - \$100,000 shall be expended to Mechanics Hall in the city of Worcester;
  - \$75,000 for the Irish Cultural Center, Inc. of Western New England in West Springfield;
  - \$10,000 for the annual cultural festival in Franklin;
  - \$10,000 for Hickory Street Harambee Inc. in Springfield; and
  - \$10,000 for Pan African Historical Museum USA, in Springfield

**Other**

**Percentage of Grants (lines 43-44)**

- Per the FY23 State Budget line item, Mass Cultural Council is required to spend an amount equal to at least 75% of its appropriation on grants. Thanks to the gaming tax revenues, that goal is accomplished easily. However, even without counting grants made from gaming tax revenues, we easily meet this requirement as projected in FY23.

**Prepaid Expenses and Carryforward (Line 46)**

- This line shows funds that are used to pre-pay expenses for future years and/or carried forward in trust accounts across fiscal years.
- We typically prepay a portion of our annual partnerships with MassHumanities (and occasionally other contracts, too) with these funds. The practice began a number of years ago when a delay in the launch of a new program created a pool of funds that needed to be granted before the end of an approaching fiscal year. In order to avoid creating an operating hole from one year to the next, we typically reserve comparable amounts for prepaid expenses from one year to the next.
- The pre-pay reserve is anticipated to be at \$457,000 in FY23. Through careful management, we were able to prepay \$630,000 in expenses last year.
- Our goal will be to gradually reduce this item over time. To achieve this without creating an operating hole from one year to the next, however, the process will have to happen gradually.

**Sources of Funds**

*As explained above, we are breaking down this section into two sections, the first will cover revenues that will come in during the year the second will address carried-over funds and cash on hand*

**Basic State Appropriation: Account Number 0640-0300 (Line 51)**

- In FY 22, the state budget increased the Mass Cultural Council's appropriation by 12.5% to \$22.5 million.

**State Pass-Through Funds (Line 52)**

- As described above, the final FY2~~32~~ budget contained \$877,000 in earmarks.

**MassDevelopment: For Mass Cultural Council Expenses Associated with the Cultural Facilities Fund (Line 53)**

- Every year since FY07 we have had an annual contract with MassDevelopment to compensate us for our services in the management and administration of the Cultural Facilities Fund.
- This is strictly a fee-for-service arrangement, under terms stipulated in the CFF statute.
- Under the CFF statute, expenses for administration of CFF cannot exceed 7.5% of total yearly grant commitments. This is usually shared between MassDevelopment and Mass Cultural Council.
- Governor Baker announced a \$10 million allocation for CFF in FY23 (the same as FY17- FY20) and there will be a new \$10 million funding round this fall. We anticipate a \$325,000 expense budget with MassDevelopment for this year (the same as FY17- FY22)

**Prepaid Expenses (Line 54)**

- This line reflects prepayments made in FY22 for expenses related to FY23 operations and is discussed above.



**National Endowment for the Arts: State Partnership Grant (Lines 55-59)**

- These lines comprise the different components of our annual state partnership with the National Endowment for the Arts (NEA)
- In total, we will receive \$1,062,600 from the NEA in FY23. This represents a \$72,700 increase from the amount provided last year.

**KFF/Linde Foundations (Line 60)**

- This represents the \$110,000 in contributions for the META and CYD TA Fellowship programs described above

**PANDEMIC RELIEF FUNDS (Line 61)**

- This line represents the \$54,571,000 in Pandemic Recovery Funds made available under Chapter 102 of 2021 which are available to the agency in FY23. A total of \$60,147,000 made available under the act and the agency used \$5.57 Million in FY 22 to make a contribution to CFF.

**Incoming Casino Tax Revenues (Lines 62-64)**

- Under the Massachusetts Gaming Law (MGL Chapter 23K), Mass Cultural Council receives on a monthly basis, 2% of certain casino taxes collected by the Commonwealth. Per statute, these amounts are dedicated first to expenses (7%), then to the Gaming Mitigation Program (75% after expenses) and "organizational support" (25% after expenses). The amounts stated in these lines are the amounts of such funds that are intended to be used the FY23 Spending Plan but are expected to come in during the year.

*The second section of Available Resources section will detail carry-over funds*

**Additional CFF Reimbursement (Line 67)**

- Because of our \$5.57 Million contribution to CFF in FY22, more grants were made and as a result more funds were available for expenses and as a result, we were able to receive an extra \$100,000. While we typically cover our costs and most of the salaries of the program staff involved, there had never been enough to cover portions of the salaries of all of the other personnel involved. While the additional \$100,000 in expenses came in too late to apply it to FY22 expenses, we will be applying this extra amount to FY23 CFF expenses.

**Gaming Fund Cash (Lines 68-70)**

- These lines represent funds on hand in the Gaming Fund as July 1, 2022 as broken out into the purposes for which they may be used. The amounts stated in these lines are the amounts of such funds that will be used in the FY23 Spending Plan.

**Harry Rice Trust Account (Line 73)**

- The Harry Rice Trust account is where funds from miscellaneous donors and other amounts can be deposited.



**Commonwealth Awards Trust Account (Line 74)**

- This represents money raised privately for the Commonwealth Awards. It is available as a receptacle should we need to raise funds for the next time we hold this ceremony.

MASSACHUSETTS CULTURAL COUNCIL		FY 23
FY 23 BUDGET & SPENDING PLAN		BUDGET
Executive Committee- August 5, 2022 <b>UPDATED 7.29.22</b>		PLAN
<b>SALARIES, SPACE, AND ADMINISTRATION</b>		
1	AA: Salaries	\$ 3,678,768
2	DD: Fringe & Indirect (Salaries & Contracts Paid Thru Fed. or Trust Accounts)	270,213
3	BB: Employee Related Expenses	19,550
4	CC: Interns and Contracted Employees	402,700
5	DD: Pension and Insurance Related Expenditures (State Chargebacks)	77,140
6	EE and FF: Administrative Expenses (NPS)	352,190
7	GG: Space Rental and Utilities	354,010
8	HH: Consultant Service Contracts	389,950
9	JJ: Operational Services	20,500
10	KK: Equipment Purchases	3,000
11	LL: Equipment Leases and Maintenance (Non-IT)	16,299
12	UU: Information Technology Expenses	246,295
13	<b>SUB-TOTAL ADMINISTRATIVE EXPENSES</b>	<b>5,830,615</b>
<b>EXPENSES ATTRIBUTABLE TO PROGRAMS AND SERVICES</b>		
14	<b>EXPENSES ATTRIBUTABLE TO PROGRAMS AND SERVICES</b>	
15	BB +EE: Administrative Program Expenses	59,600
16	HH&JJ: Consultants & Panelists	532,300
17	KK&LL&UU: P&S Tech and Equipment	42,400
18	<b>SUB-TOTAL P&amp;S EXPENSES</b>	<b>634,300</b>
<b>GRANTS AND STIPENDS (PP)</b>		
19	<b>GRANTS AND STIPENDS (PP)</b>	
20	Cultural Districts	825,000
21	Artist Fellowships <b>PAUSED</b>	
22	Cultural Investment Portfolio	6,996,300
23	Media Transition	100,000
24	Projects/Festival	1,375,000
25	Local Cultural Council Program	5,500,000
26	Mass. Cultural Data Project	37,500
27	Poetry Out Loud	20,000
28	Traditional Arts Apprenticeships	180,000
29	Big Yellow School Bus <b>PAUSED</b>	-
30	STARS	1,401,250
31	CYD -YouthReach/SerHacer (Incl NEA CARES)	1,892,000
32	CYD: META/CYD Fellows	110,000
33	UP Program Stipends/Innovation Grants	496,000
34	Other Grants (list on Sheet 2)	495,419
35	GAMING MITIGATION GRANTS (100% Gaming Funds) <b>ESTIMATE</b>	3,500,000
36	PANDEMIC RECOVERY GRANTS	51,080,000
37	<b>SUB-TOTAL GRANT EXPENSES</b>	<b>74,008,469</b>
<b>PARTNERSHIPS, RE-GRANT AND PROJECT FUNDING PROGRAMS</b>		
38	<b>PARTNERSHIPS, RE-GRANT AND PROJECT FUNDING PROGRAMS</b>	
39	Massachusetts Foundation for the Humanities	849,247
	PANDEMIC RECOVERY FUND GRANT TO MFH	2,500,000
40	NEFA Project	70,000
41	Pass Through Earmarks	877,000
42	<b>SUB-TOTAL PARTNERSHIPS/ RE-GRANT PROGRAMS</b>	<b>4,296,247</b>
43	PERCENTAGE OF GRANTS TO STATE APPROPRIATION (Without Gaming Funds/PRF Grants)	89.44%
44	PERCENTAGE OF GRANTS TO STATE APPROPRIATION (With Gaming Funds/PRF Grants)	348.02%
45	<b>OTHER</b>	=
46	Prepaid Expenses and Carryforward	412,445
47	<b>SUB-TOTAL, OTHER</b>	<b>412,445</b>

Will be based on funds available  
12/31/22

48	<b>SUB-TOTAL, ALL PROGRAM</b>	<b>79,351,461</b>	
49	<b>TOTAL EXPENSES</b>	<b>85,182,076</b>	
50	<b>FY 23 REVENUES</b>		
51	State: Basic Appropriation (0640-0300) less Earmarks	22,500,000	
52	State: Earmarks- Pass-Through Funds	877,000	
53	MassDevelopment: For MCC Expenses Associated with Cultural Facilities Fund	325,000	
54	Prepaid Expenses (Funding from Prior Years' Budgets)	630,236	
55	National Endowment for the Arts: Basic State Plan	707,900	
56	National Endowment for the Arts: Arts in Education	63,400	
57	National Endowment for the Arts: Arts in Underserved Communities	241,300	
58	National Endowment for the Arts: Folk Arts Infrastructure Grant	30,000	
59	National Endowment for the Arts: "Poetry Out Loud"	20,000	
60	KFF/LINDE Foundation	110,000	
61	Pandemic Recovery Funds (Ch 102 of 2021)	54,571,500	
62	Gaming Mitigation Funds-FY 22 Expected Collections <b>ESTIMATE</b>	1,523,088	Will be based on funds available 12/31/22
63	Gaming Org. Support Funds- FY 22 Expected Collections	950,082	
64	Gaming Expense Funds		
65	<b>TOTAL FY23 REVENUES</b>	<b>82,549,506</b>	
66	<b>CARRYOVER/OTHER FUNDS AVAILABLE AS OF 7/1/22</b>		
67	MassDevelopment: For MCC Expenses Associated with Cultural Facilities Fund	101,253	
68	Gaming Expense Funds- Available	337,614	
69	Gaming Mitigation Funds- Available	1,976,912	
70	Gaming Org. Support Funds-Available	149,918	
71	Remaining NEA 2020 CARES ACT Funds		
72	Remaining COERG Funds		
73	Harry Rice Trust Account	66,867	
74	Comm Awards Trust Account	6	
75	Remaining Klarman META Grant		
76	<b>TOTAL OTHER FUNDS</b>	<b>2,632,570</b>	
77	<b>TOTAL REVENUE + OTHER FUNDS</b>	<b>85,182,076</b>	
	Postive (Negative)		-

<b>OTHER GRANTS (NEW PP)</b>		<b>FY22</b>
<b>Youth Arts Impact Network/EdVestors</b>		<b>\$ 30,419</b>
<b>SOCIAL PRESCRIPTION</b>		<b>\$ 120,000</b>
<b>Mass History Day</b>		<b>\$ 20,000</b>
<b>Instrument Program</b>		<b>\$ 30,000</b>
<b>MASSCREATIVE</b>		<b>\$ 100,000</b>
<b>Network of Arts Administrators of Color</b>		<b>\$ 70,000</b>
<b>ARTS CONNECT INTL (CELC)</b>		<b>\$ 125,000</b>
<b><i>SUBTOTAL NEW GRANTS</i></b>		<b>\$ 495,419</b>